

Personal Business Expenses Sheet

This sheet is intended for those earning an income through SkipTheDishes, DoorDash, UberEats, Instacart, or other self-employment contracting companies.

It is highly recommended you keep all expense receipts, bills, logs, and other tracking details for your personal records. Canada Revenue Agency can issue an audit on your taxes at any point up to 7 years after filing, where they would need proof of the expenses you have claimed.

We are not responsible for any missing documentation or receipts should you be audited at any point.

If your cell phone usage is 100% business You're following the #1 golden rule of business: keep business expenses and transactions separate. As long as you can prove that the use of the phone is strictly for business, you can deduct 100% of the bill.

<i>Please Print Clearly</i>		
Income (\$):		
Phone Expenses (\$) **::		
Car Make and Model:		
Date of Vehicle Purchase:		
Cost of Vehicle (If purchased in current tax year):		
Total Kms for Business:		
Total Kms Travelled for Last Year:		
Fuel Costs (\$):		
Electricity of 0-Emission Vehicles:		
Maintenance / Repairs (\$):		
Insurance (\$):		
License / Registration:		
Interest paid on loan:		

Parking Fees (\$):		
# Days Interest on Car Loan in Current Tax Year:		
Other:		