

## Affordable Access Pilot for Recreation and Transit Application Form

<b>Applicant Last Name:</b>
<b>Applicant First Name:</b>

<b>Type of Application:</b>	
<input type="checkbox"/> <b>NEW</b>	<input type="checkbox"/> <b>RENEWAL (previous program participant)</b>

<b>Which Program(s) are you applying for? (Select all that apply):</b>	
<input type="checkbox"/> <b>RECREATION</b>	<input type="checkbox"/> <b>TRANSIT</b>

### Eligibility

Approval is based on need, using the Statistics Canada Low Income Cut Off After Taxes (LICO) measures for the City of Thunder Bay.

Combined household income must be below the amount shown in the table below:

Check the box for the number of people in your household.

<b>Household Size</b>	<b>1</b> <input type="checkbox"/>	<b>2</b> <input type="checkbox"/>	<b>3</b> <input type="checkbox"/>	<b>4</b> <input type="checkbox"/>	<b>5</b> <input type="checkbox"/>	<b>6</b> <input type="checkbox"/>	<b>7+</b> <input type="checkbox"/>
<b>Max Income</b>	\$19,283	\$23,469	\$29,224	\$36,459	\$41,516	\$46,042	\$50,568

**Statistics Canada Low Income Measure, After Tax 2021\***

\* Statistics Canada. (2021) Table 11-10-0241-01 Low income cut-offs (LICOs) before and after tax by community size and family size, in current dollars  
<https://www150.statcan.gc.ca/t1/tbl1/en/tv.action?pid=1110024101>

## Household Information (Please print clearly)

Unit #	Address:		
City:	Province:	Postal Code:	
Cell Phone:		Home Phone:	
Email:			

## Transit Funding/Benefits (For Transit Applications)

Are you receiving funding for a bus pass through any of the following programs (check all that apply):

- Ontario Works (OW)
- Ontario Disability Support Program (ODSP)
- Passport Program (DSO)

## Recreation Funding/Benefits (For Recreation Applications)

Is your household receiving recreation funding/benefits from the following program:

- Pro Kids



## City of Thunder Bay's Privacy Statement

Any collection of personal information is made under the authority of the Municipal Act, 2001. Personal information is collected in compliance with the Municipal Freedom of Information and Protection of Privacy Act.

Personal information is collected for the purpose of the recreation and transit assistance application. None of your personal information will be shared, rented, sold, or otherwise released to any third party without your consent.

Any questions about this collection should be directed to:

Transit Services – Phone (807) 684-3744 or Email: [transit@thunderbay.ca](mailto:transit@thunderbay.ca)

Recreation and Culture – (807) 625-2879

Your personal information may be stored outside of Canada, but it will remain in North America. The City of Thunder Bay values your privacy and will ensure that reasonable measures are taken to safeguard your personal information.

## Required Documentation

### Proof of Household Income

**Each** member of the household over 18 years of age must provide a copy of **ONE (1)** or more of the following to verify your household income and must be the most current available.

Income Tax Documentation provided by the Government including:

- A) Government Issued Notice of Assessment for the most recent year showing line 23600 for all adults in the house
- B) Child Tax Benefit Statement showing the family net income
- C) GST/ HSTC Notice showing the family net income

If you do not have these papers, contact Canada Revenue Agency 1-800-959-8281

- D) Ontario Works/ Ontario Disability Support Program Statements

### Proof of Thunder Bay Residency

**Each** member of the household over 18 years of age must provide proof that you are a resident living in Thunder Bay by providing a photocopy of **ONE (1)** of the following which lists your current address:

- Valid Driver's License or Ontario Photo ID card (Health Cards will not be accepted)
- Property tax bill or Tenancy/ Lease agreement
- Current utility bill (phone, gas, hydro, cable) dated within the last 30 days
- Proof of enrollment to a school
- Letter from an organization providing shelter or residency

Benefits are valid until **December 31<sup>st</sup>** of the calendar year you are approved. Please space out your funds accordingly as you will not be given additional funds before the expiry date. **You will be required to re-apply to the program for the following year beginning November 1<sup>st</sup>.**

If you have any questions regarding your application or the application process; or if you are unable to provide any of the requested information but feel you would be eligible for this program, please contact LSPC at (807) 624-1726.

Please note: Incomplete applications will not be processed.

## Application Checklist

Please ensure that you have completed the application in full and have provided the proper documentation.

### Application Form

- Eligibility
- Household Information
- Transit/Recreation Funding/Benefits
- Applicant and Household Members

### Proof of Household Income

Provided a copy of ONE (1) or more of the following most current Income Tax Documentation provided by the government for each member of the household over 18 years of age:

- Government Issued Notice of Assessment for the most recent year showing line 23600 for all adults in the house
- Child Tax Benefit Statement showing the family net income
- GST/ HSTC Notice showing the family net income
- Ontario Works/ Ontario Disability Support Program Statements

### Proof of Thunder Bay Residency

Provided a copy of ONE (1) of the following which lists your current address:

- Valid Driver's License or Ontario Photo ID card (Health Cards will not be accepted)
- Property tax bill or Tenancy/ Lease agreement
- Current utility bill (phone, gas, hydro, cable) dated within the last 30 days
- Proof of enrollment to a school
- Letter from an organization providing shelter or residency

## Applicant Signature

- I certify that the information I have provided on this application is to the best of knowledge truthful and complete. Misuse of program privileges or misinformation provided on this application form may result in loss of privileges or penalty. Additional information may be required to verify eligibility.
- If I or anyone in my household has a change in circumstances (e.g. change of address, new job etc.) that changes the information provided in this application, I will immediately notify LSPC and the City. I understand that changes may result in a reduction or loss of privileges.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

## **Recreation and Transit Fee Assistance Program Information and Instructions**

### **Who Can Apply?**

To qualify for the Recreation and Transit Affordable Access program, you must meet **all** of the following criteria:

- You live in the City of Thunder Bay.
- Have income at or below the income limits identified on this application form.
- You meet the age eligibility criteria for each program.
- Currently not receiving transit assistance through Ontario Works, Ontario Disability Support Program or the Passport Program (You may still apply for the recreation subsidy if on OW, ODSP or the Passport Program).
- Agree to take part in surveys to evaluate the pilot program.

### **Affordable Bus Pass Program**

#### **How does the Affordable Bus Pass (ABP) program work?**

- Residents ages 25-59 can apply through Lakehead Social Planning Council (LSPC), and LSPC will approve or deny applications based on financial criteria.
- Each approved member of a household may purchase one (1) Adult Monthly Bus Pass each month at half price from the Transit Services Office (570 Fort William Rd.)
- There is a limited number of passes available. They are sold on a first come, first served basis. Once the pass limit has been met, applications will no longer be accepted.

## How do I purchase an Affordable Bus Pass?

If your application is approved:

- Show your approval letter or I.D to purchase your Affordable Bus Pass at the Thunder Bay Transit Administration Office located at 570 Fort William Road. Office hours are Monday to Friday from 8:30 am to 4:30 pm.
- You can purchase your monthly bus pass as early as the 15<sup>th</sup> of the prior month. For example you can purchase an April monthly pass as early as March 15<sup>th</sup>.
- Passes must be purchased at the Thunder Bay Transit Services Office.
- There is a limit to one (1) affordable bus pass for each approved member of the household per month.
- Lost passes will not be replaced.
- Household members may purchase affordable bus passes for other approved members living in their household.

## Recreation & Culture Program

### How does the Affordable Access for Recreation & Culture work?

- Clients aged 18 and over can apply through Lakehead Social Planning Council (LSPC), and LSPC will approve or deny applications based on financial criteria.
- If approved, clients will receive a \$350.00 credit to use towards any City of Thunder Bay recreation and culture program, facility booking or service, (excluding anything eligible for PRO Kids subsidization). Examples include:
  - Admission to Recreation Facilities (admissions, coupons, paid in full memberships)
  - Facility Rentals (55 Plus Centre, West Arthur Community Centre, City arenas, Jumbo Gardens Community Centre, Vale Community Centre, Pool rentals, Birthday parties, Mariners Hall, Baggage Building)
  - Recreational Programming (55 Plus courses, Community Fitness courses, Squash leagues, Personal fitness coaching, Chronic Disease Management courses, Adult swim lessons)
- Once the annual participation limit has been reached, applications will no longer be accepted.



## Application Process

The program runs on a calendar year (January to December). New applicants may apply at any time for the recreation and transit assistance program. Keep in mind your application funds will end on Dec 31<sup>st</sup> of the calendar year. If any credits are unused, they cannot be transferred to the following year.

You may begin reapplying for the upcoming year as early as November 1<sup>st</sup>.

**Please note: There is a limited number of Transit passes and Recreation credits available. They are issued on a first come, first served basis.**

### To Submit Your Application:

- 1) Complete the PDF Form application
- 2) Submit completed application by either:
  - a. Emailing: [trintake@office.lspc.ca](mailto:trintake@office.lspc.ca)
  - b. Faxing: 807-625-9427
  - c. Dropping off in person to LSPC:  
125 Syndicate Ave S,  
Unit 38, Victoriaville Centre  
Thunder Bay, ON, P7E 6H8

### Contact Us

Application questions – Contact LSPC at (807) 624-1726

General program detail questions – Contact 211 at 2-1-1